



**Houston Plastic Products**  
13026 Rosecrest Drive  
Houston, TX 77045  
713-723-1104

March 23, 2020

Re: Coronavirus Pandemic & Essential Manufacturing

Dear Customers/Vendors & Local Authorities,

The HPP facility remains open and continuing normal operations as previously stated.

We have consulted with advisors and officials and have determined that Houston Plastic Products (HPP) will continue normal operations.

Since we are manufacturing essential products for immunology, immunofixation, point of care medical devices, surgical device, medical in-line air filtration, other essential medical components, critical components for the energy infrastructure for natural gas distribution, utility systems, delivery, and extraction, it is incumbent upon us to maintain our normal manufacturing schedule throughout this crisis.

Houston Plastic Products is regarded as an essential supplier by most medical device and energy services providers. The products we provide are critical to the medical device and energy supply chains in the United States and globe. Our business is deemed essential and we expect it to remain open throughout the Covid-19 outbreak while taking proper precautions to protect our employees and customers.

We are cleaning the facility regularly multiple times per day and have taken steps to follow federal and state social distancing guidelines. We will follow strict guidelines for sanitization and workspace requirements. We have gone to great lengths to provide employees the ability to continue working during this time of health and economic crisis. We will allow anyone who can work from home to do so.

For Local Authorities/or National Guard, please allow our employees to travel to and enter the HPP property to continue servicing essential manufacturing to critical supply chains. If you have questions or need to verify this letter, please contact Bokai Davis at (713) 723-1104 x108 or bokai@houstonplastic.com.

Updates will be provided on the HPP Announcement website, LinkedIn, and Facebook.

We appreciate your business and support,

Randy Wooley, CEO  
Houston Plastic Products

